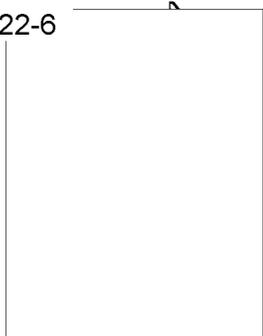


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6 March 1986

MEMORANDUM FOR: Deputy Director for Administration

FROM: Henry P. Mahoney
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
the Period Ending 5 March 1986

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1. Events of Major Interest That Have Occurred During the
Preceding Week:

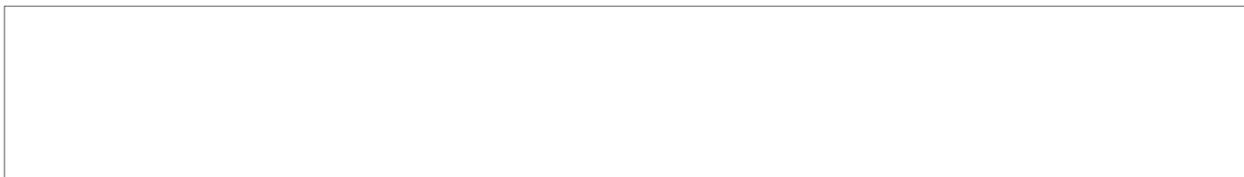
a. The Office of Logistics (OL) reports that on 4 March an inspector from the Occupational Safety and Health Administration (OSHA) arrived unannounced, as is his prerogative, to begin a three-week compliance inspection of the new Headquarters Building construction site. In accordance with procedures previously established with the area OSHA supervisor, the inspector was badged for the construction site and immediately escorted to the GSA trailer. At the request of the inspector, he was escorted throughout the first day by an Agency photographer, a GSA construction inspector, and a Centex vice president. At the close of business on 4 March, he had issued formal infraction citations exceeding \$3,000 against Centex for violations to OSHA standards. He advised the Centex vice president that, in his judgment, Centex needs to dedicate 25 or so employees on a full-time basis for 30 days, to bring this construction job site into responsible compliance with OSHA standards. In accordance with previously established agreements, the OSHA inspector will provide the Agency, through the onsite GSA construction manager, a full exit debriefing on his findings.

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b. Representatives of OL met with the principal engineer at Dewberry & Davis and the State of Virginia highway design consultant for the new building project in regard to roadway improvements to Virginia Routes 123 and 193. The

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25X1 purpose of the meeting was to review and discuss final detailed roadway design alternatives for presentation to the CIA Traffic Advisory Committee, which is scheduled to meet in early April.

25X1 * c. OL reports that on 27 February a contract was awarded to Gilles and Cotting for renovation of approximately 4,667 square feet of office space in the 2E corridor of the Headquarters Building for the Counterterrorist Center project under the DDI/MPS. The contract has a key feature of a \$1,000-per-day bonus for each phase of work finished before the required completion date. The maximum bonus per phase is \$5,000 each.

25X1 d. OL reports that the Office of Information Technology (OIT) placed a requirement for construction of another polygraph room in 2D08 Headquarters. The Polygraph Division has agreed to temporarily provide a polygraph operator to OIT for polygraphing contractor employees. A completion date of 21 March has been requested by OIT. In addition, Allied was instructed to renovate 2,000 square feet of office space in GK55 for the Headquarters Security Division, with a required completion date of 21 March.

25X1 e. Due to the increase in security checks now enforced at Capitol Hill, drivers for the Motor Pool Branch have experienced difficulty in gaining access to the area for passenger dropoffs and pickups. Arrangements are currently under way with the Office of Security to issue special credentials which will permit Agency drivers access to the secured areas.

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* h. OL is in the process of composing Volume XIII of the Congressional Budget and Justification Book. The book originally went to Congress for approval on 7 February, but as

a result of the recent budget cuts, some figures had to be revised. Pages that have changes will be reprinted instead of usual pen and ink changes. All changes are due by 10 March in order to meet the 17 March completion date.

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* i. Representatives from the Office of Public Affairs (OPA) viewed the 16mm motion picture film entitled, CIA and Its People. This production will replace the multimedia 15-projector slide show that is currently shown during recruitment efforts. This project was a major motion picture production which took the OL six to seven months to produce. The OPA representatives were very impressed with the 16-minute film, which is scheduled to be shown to the Director, OPA on 10 March.

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n. GSA has identified a health hazard on the second floor of Ames Building which will necessitate a temporary relocation of Clerical Processing during the repair period. Representatives from OL, OP, and GSA have

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met to assess the impact of the move and to find suitable relocation space. At this point, several options are being investigated.

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2. Significant Events Anticipated During the Coming Week:

None.

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Henry P. Mahoney
HPM

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